



Weymouth BID Ltd

Notes of Steering Group Meeting

Date: **Thursday 19th April**

Time: **17.30**

Location: **The Nothe Tavern**

Item	Details	Action
	<p>Attendees:</p> <p>Richard Lamb – Nothe Tavern, Kings Arms, Boot Inn (BID Chairman)</p> <p>Claudia Moore – BID COO</p> <p>Mehdi Rezaei – Crustacean Restaurant</p> <p>Nigel Sims-Duff – Palm House</p> <p>Nigel Shearing - WeyProgress</p> <p>Chris Truscott – McDonalds</p> <p>Graham Perry – The Bridge Fair Trade Shop</p> <p>Roger Mortimer – Roger’s Coffee Shop</p> <p>Shaun Hennessey – Gunz Barbers</p>	
2.0	<p>Apologies:</p> <p>Dennis Spurr – Fantastic Sausage Factory</p> <p>Amy Burton – The Nook</p>	
3.0	<p>Welcome</p> <p>RL welcome the group members and outlined the items to be covered in the meeting:</p> <ul style="list-style-type: none"> -Finances over the last 5 years -Articles of Association -BID2 Business Plan <p>RL explained why he had taken on the role of Chair and what is focus is – accountability, due diligence and making sure that the business plan is a winning one.</p>	

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4.0	<p>Finances</p> <p>RL explained that the financial details that were about to be shared were from two different systems – Sage and Xero.</p> <p>All steering group members were given copies of the P&L for 2013-2018 and also a copy of the list that shows which suppliers have been used the most over BID1.</p> <p>RL to add some narrative and then Weymouth BID will publish the figures on the website.</p>	<p>RL/C M</p> <p>RL</p>
5.0	<p>Governance</p> <p>After some discussion it was agreed that ‘We are Weymouth Ltd’ would be placed under ‘Weymouth BID Ltd.’</p> <p>It was agreed that BID Board members should not be able to tender for any required products/services in BID2.</p> <p>GP spoke about his concerns regarding the Articles of Association as he feels they are too convoluted. It was decided that he would be the best member to amend them in time for the AGM next week. GP kindly agreed to this. These are to be approved by the majority of the steering group by email beforehand.</p> <p>GP also stated that levy payers should be permitted to register on the night of the AGM and a register should be brought along for this purpose.</p>	<p>CM/R L</p> <p>CM/R L</p> <p>CM/H T</p>
6.0	<p>Business Plan</p> <p>Due to member concerns, RL explained that everything that had been discussed in the steering group meetings had been included in the latest Business Plan draft but in a more concise manner as this will make it easier to convey to levy payers when canvassing support.</p> <p>RL apologised if there had been any lack of communication regarding this issue.</p> <p>It was agreed that in addition to the Business Plan there would be a 1 page summary produced to get the key messages across to levy payers more effectively. This could potentially be put on the back page of the Business Plan as well.</p> <p>The main concern was using ‘We are Weymouth’ instead of ‘Weymouth BID’ in the business Plan. It was agreed that CM would change this before the WPBC meeting.</p>	<p>CM/R L</p>
7.0	<p>Date of the Next Meeting</p> <p>TBC</p>	