



Agenda for Full Board Meeting

Date: **Friday 25th October 2019**

Time: **10.00**

Location: Pilgrim House

Item	Details	Time Allotted
1.	Welcome	(1 min)
2.	Apologies for Absence	(1 min)
3.	Presentation Mark Vine and Stephen Burden – English Civil War Festival Paul Kinvig – Bournemouth BID	(20 min)
4.	Declaration of Interest	(1 min)
5.	Approval of the Previous Minutes 4th October and Actions Taken	(10 Mins)
6.	Financial Report	(5 mins)
7.	Improve Night Time Economy Strategy – Richard Council/Unitary update - Chris/Steve Day Time Economy (Includes Shop Watch & Hotel Watch) - Chris/Steve / Jonathan/John Bunting/Hanging Baskets - Claudia/Helen Christmas Street Lighting Town Centre Manager update - Ed Warr CSAS/Police Update - Jonathan Maps and Accommodation booklets – Claudia Gift Cards for 2020 – Claudia Dates for Board Meetings 2020 End of season thank you to Weyfarers/Meet Weyfarers	(2 mins) (2 mins) (5mins) (1 min) (10 Mins) (10 mins) (1 min) (15 mins) (10 mins) (10 mins) (2 mins)
8.	Marketing Digital Storm Update – Claudia	
9.	Governance and Engagement Communication and Engagement – Richard and Claudia BID Zones Wages – Claudia Financial Assistant Contract – Claudia	(5 mins) (2 mins) (5 mins) (5 mins)

Item	Details	Time Allotted
10.	Funding Applications Weymouth Area Development Trust – Quayside Project Dorset Coastal Forum – Weymouth Gateway Hope Square Xmas Market – Pilgrim Trust Victorian Christmas Market – Christmas Committee Weymouth Council – Events Leaflet Weymouth Council – Fireworks Weymouth Council – Promotion of Sporting Events	
11.	A.O.B.	
12.	Agenda items for next meeting	
13.	Proposed dates for next and subsequent meetings: 22nd November, 13th December	

ACTIONS FROM October 4th MEETING

Item	Action	When
7.0	Ask Insp Gosling to attend a board meeting to speak about travellers - HT	ASAP
7.0	Advertise NYE offerings - CM	ASAP
	Parabellum to be discussed with Just Racing Organisers prior to next meeting – CT/SB	
	Strategy Meeting – ALL	
	Contact Pride Team for feedback - CM	
7.0	Advertise Purple Flag Awareness Day – CM and EW	ASAP
7.0	Chase Dave Hiscutt re: Shopwatch – CM	
7.0	Send out TRO survey to levy payers – CM and EW	
	Board members to look at Business Survey results - ALL	Before next mtg
9.0	To share brief notes from meetings attended – ALL	
10.0	Contact Just Racing regarding outcome of half marathon funding request - CM	ASAP
10.0	Contact Pilgrim House Christmas Committee with outcome – CM	ASAP