



Agenda for Full Board Meeting

Date: **Friday 6th July 2018**

Time: **08.00**

Location: **Nothe Tavern, Barrack Road**

Item	Details		
1.	Welcome		
2.	Apologies for Absence		
3.	Approval of the Previous Minutes (8th June 2018)		
4.	Actions from the Previous Minutes		
	3.0	JD's on website	CM
	6.0	Financial Report on website	Admin
	8.0	CM to speak to EW about attending meetings	CM
	9.0	Approach P&J man for more info	CM
	10.0	Feedback form from Wessex Folk Festival	CM
5.	Chairman's Report 5.1 Results – Thanks to Trevor Hedger and Board Members 5.2 Amendments to W&PBC Operating Agreement 5.3 Developing the Business Plan going forward 5.4 Approval of Board Member Graham Perry 5.5 Heritage Trail 5.6 Annual Report for WPBC		
6.	Financial Report Monthly Report from Mel Hart		
7.	BID Manager Items 7.1 Paid weekend TIC cover 7.2 BID manager priorities – see mind map 7.3 Training and Development plan for CM and HT 7.4 Paul Mills 7.5 Office Move		
8.	Town Centre Manager Updates		
9.	Funding Applications 9.1 Approval of new criteria		

Item	Details
10.	Project/events updates 10.1 Feast 10.2 Halloween 10.3 Christmas
11.	Marketing and Promotion 11.1 – Report from Key Digital and CM
12.	A.O.B.
13.	Agenda items for next meeting
14.	Dates of Next Meeting: August 10th - CM apologies

Attachments for this meeting

Agenda Item	Title	Included	To follow
3.	Draft Minutes of meeting 9th 2018	Y	
6.	Monthly Financial Report		Y
5.3	Developing a Business Plan going Forward	Y	
5.4	Board Membership Application and Skills Audit	Y	
7.1	Paid weekend ICT cover	Y	
7.3	Manning a TIP	Y	
8.0	Update from Town Centre Manager		Y
10.1	Feast Review of 2017	Y	
11.1	Key Digital – 3 Documents	Y	