

Date: 14 September 2022

Dear Supplier

REQUEST FOR QUOTE – WAYFINDING SIGNAGE (PHASE 1)

We Are Weymouth is Weymouth's Business Improvement District (BID), a not-for-profit company with three core aims – to improve, market and shape Weymouth.

We are working to improve wayfinding in the town through the replacement of outdated maps and signage in phase one, with plans for additional wayfinding in future phases.

We are seeking quotes for:

- 1. 5 x Phone box panels at Town Bridge, St Mary Street (by 104), The Esplanade (opp. Criterion Restaurant), The Esplanade (opp. Harveys), St Mary Street (by Brenda Dench House)**
Full colour, printed on a rigid material, resistant to sun and graffiti.
Dimensions: H1900mm x W810mm
Note: These artworks have individual 'You Are Here' markers
- 2. 2 x Bond Street panels (opp. The Works)**
Full colour, printed on a rigid material, resistant to sun and graffiti.
Dimensions: H1730mm x W840mm
- 3. 1 x Hope Square panel (side Pilgrim House / Avenue Sales & Lettings)**
Full colour, to be inserted into existing display frame, resistant to sun and graffiti
Dimensions: H830mm x W580mm
- 4. 1 x St Alban Street panel**
Full colour, printed on a rigid material, resistant to sun and graffiti.
Dimensions: H1220mm x W1500mm
- 5. 2 x Newton's Road panels (affixed to hoarding)**
Full colour, printed on a rigid material, resistant to sun and graffiti.
Dimensions: H1220mm x W1500mm

The contractor will need to remove and dispose of existing signage in these locations, as well as installing the new signage. Please ensure that this is factored in to your quotation.

Artwork will be supplied by We Are Weymouth, in CMYK with 3mm bleed.

How to Respond

The deadline for responses to be received is **Wednesday 21 September 2022 at 09:00am**.

Responses should be sent to zachwilliams@weareweymouth.co.uk with the subject line 'Wayfinding Signage – Phase 1'.



Along with your quotation, please provide:

- An estimated timescale to complete the work
- A copy of your public liability insurance
- A copy of your company's health and safety policy statement

Please send your quotation via email to zachwilliams@weareweymouth.co.uk with the subject line 'Wayfinding Signage – Phase 1'

Queries

If you have any questions or require any more information, please do not hesitate to contact me by emailing zachwilliams@weareweymouth.co.uk.

Yours Faithfully

Zach Williams
Operations Assistant

